

## Monthly Board Meeting Agenda

**Date:** Friday, 15 August 2025 at 0930 a.m.

**Location:** WSBTA Hearing Room / Microsoft Teams

**Teams Link:** [Click here to join the meeting](#)

Topic	Lead
1. Call to Order – Approval of Agenda	Claire Hesselholt
2. Approval of BTA Board Meeting Minutes from:18 July 2025	Board Members
3. Monthly Agency Statistics Report	Jasmine Bruns
4. Executive Director Report <ul style="list-style-type: none"> <li>a. Spartan Case Management Portal Update</li> <li>b. Tax Referee Posting</li> </ul>	Ross Petersen
5. Policy Adoption: <ul style="list-style-type: none"> <li>a. Out-of-State Work Policy</li> </ul>	Board Members
6. Discussion of Appeals w/ Small \$ Amount Controversy	Board Members
7. Supplemental Budget Request	Board Members
8. BTA Board Elections	Board Members
9. Miscellaneous Business	Board Members
10. Public Comments	General Public
11. Future Agenda Items	Board Members
12. Adjournment	Board Members

**Next Board Meeting: 19 September 2025**

