



BOARD OF TAX APPEALS

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Public Board Meeting

May 16, 2025

9:30 a.m.

Board of Tax Appeals

Minutes

Attendees: Claire Hesselholt, Chair; Rosann Fitzpatrick, Member; Matt Randazzo, Member; Ross Petersen, Executive Director

Identified Members of the Public: Keri Lamb, Jasmine Bruns, Rachel McDaniel, and Gilda Felizardo

Call to Order

- Meeting called to order at 9:30 a.m.
- Approved agenda
- Approval of Minutes for March 21, 2025, and April 18, 2025.

Discussion Topics

Director Report

- Spartan
- Statistics
 - Statistics were provided to the Board for the month of April.
- Spartan
 - Go live scheduled for May 19, 2025.

Equipment and Facilities Policy Review

- Changes to the policy were reviewed.
- The Board would like information on Pro Bono and Volunteer work related to this policy before approving.

Legislative Session/Budget Update

- Session is now over and the budget is passed. Still requires Governor's signature.
- \$68,000 cut from BTA budget. Mostly in training and travel funds.

Settlement Discussion

- Contact with the Oregon Tax Court was made. They were able to provide information on their process.
- Policy reviewed by Board
 - Would like more information on the process and suggested additional language.

Budget

- Update on House and Senate budget releases. Expect to know more next week.

Miscellaneous Business: None

Future Agenda Items: Settlement conference updates, policy review.

Public Comments: None

At 9:43 a.m. the meeting adjourned.