

## Monthly Board Meeting Agenda

**Date:** Friday, 18 July 2025 at 0930 a.m.

**Location:** WSBTA Hearing Room / Microsoft Teams

**Teams Link:** [Click here to join the meeting](#)

Topic	Lead
1. Call to Order – Approval of Agenda	Claire Hesselholt
2. Approval of BTA Board Meeting Minutes from: 11 June 2025	Board Members
3. Monthly Agency Statistics Report	Jasmine Bruns
4. Executive Director Report <ul style="list-style-type: none"> <li>a. Spartan Case Management Portal Update</li> <li>b. Tax Referee Posting</li> </ul>	Ross Petersen
5. Policy Adoption: <ul style="list-style-type: none"> <li>a. Mobile Work Policy</li> <li>b. Out-of-State Work Policy</li> <li>c. Settlement Policy</li> </ul>	Board Members
6. BTA Budget <ul style="list-style-type: none"> <li>a. Allotments</li> </ul>	Board Members
7. Miscellaneous Business	Board Members
8. Public Comments	Board Members
9. Future Agenda Items	General Public
10. Adjournment	Board Members

**Next Board Meeting: 15 August 2025**

