



BOARD OF TAX APPEALS

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Public Board Meeting

December 20, 2024

9:30 a.m.

Board of Tax Appeals

Minutes

Attendees: Claire Hesselholt, Chair; Rosann Fitzpatrick, Member; Matt Randazzo, Member; Ross Petersen, Executive Director

Identified Members of the Public: Keri Lamb, Trish Johnson, Jasmine Bruns, Gilda Felizardo, Mike Turner, Conan Cummings, Kiirsti Janhunen, Neil Savage, and Thomas Goldsmith

Call to Order

- Meeting called to order at 9:30 a.m.
- Approved agenda
- Approval of minutes for October 17, 2024.

Discussion Topics

Director Report

- Statistics
 - Statistics were provided to the Board for the month of November.
- Spartan
 - Training for the new case management system is scheduled for the last week in January 2025.

Rules

- The Board held a meeting for public comments on the proposed rule changes. No comments were received at the meeting or in writing.
- The Board reviewed the concise statement prepared.
- Moved to accept the concise statement and proceed to file CR 103 for adoption.
 - Passed.

Executive Session

- The Board went into executive session at 9:34 a.m. and returned at 10:00 a.m.
 - Motion to create a subcommittee to review and update the agency telework policy.
 - Passed.

Miscellaneous Business: The transition of the Governor's office is moving along and session is set to begin with over 100 bills pre-filed.

- Request to move January meeting from January 17th to January 24th.
 - Passed

Future Agenda Items: rules, subcommittee updates, and spartan
Public Comments: None

At 10:03 a.m. the meeting adjourned.