



BOARD OF TAX APPEALS

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Public Board Meeting

October 20, 2024

9:30 a.m.

Board of Tax Appeals

Minutes

Attendees: Claire Hesselholt, Chair; Rosann Fitzpatrick, Member; Matt Randazzo, Member; Ross Petersen, Executive Director

Identified Members of the Public: Keri Lamb, Trish Johnson, Jasmine Bruns, Gilda Felizardo, Mike Turner, Michelle DeLappe, Mat Langa, and Micheal Schiraldi

Call to Order

- Meeting called to order at 9:30 a.m.
- Approved agenda
- Approval of minutes for September 20, 2024.

Discussion Topics

Director Report

- Statistics
 - Statistics were provided to the Board for the month of September and the first quarter.
- Spartan
 - Ross provided an update on the Spartan case management project.
 - Due to hurricane Milton, Spartan was unable to complete the work needed to provide training.
 - Training has been postponed and is tentatively scheduled for January 2025.
- 2025 Public Meeting Schedule
 - The Board reviewed a proposed schedule for its 2025 public meetings.
 - Suggestions were made to alter the January and June meeting dates.
 - Motion to approve suggested schedule with amendments.
 - Passed

Rules

- The Board reviewed proposed changes to the following rules:
 - WAC Chapter 456-09
 - 230,550,555,560,743, and 745
 - WAC Chapter 456-10
 - 110,230,310,365,505,510,515,540, and 550
- Moved to accept proposed changes as discussed, file CR 102, and move forward with public hearing.
 - Passed.

Settlement Policy

- More requests for settlement conferences have been made and the rule allowing is vague.
- It is suggested that a policy should be created for how settlement conferences should be handled with Matt and Laura taking lead.

Miscellaneous Business: None

Future Agenda Items: rules, settlement conference policy, transition to new Governor, and legislative session.

Public Comments: Matt Lange asked how often quality metrics are measured. After receiving clarification on the question, the Board provided information on how decisions are published for public review, and how decisions are reviewed internally for quality.

At 10:01 a.m. the meeting adjourned.