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## Monthly Board Meeting Agenda

**Date:** Friday, April 19, 2024, at 0930 a.m.

**Location:** WSBTA Hearing Room / Microsoft Teams

**Teams Link:** [Click here to join the meeting](#)

Topic	Lead
1. Call to Order – Approval of Agenda	Claire Hesselholt
2. Meeting Minutes Approval of the 03/01/2024 Board Meeting; 03/06/2024 Audit Exit Board Meeting	Board Members
3. Executive Director Report <ul style="list-style-type: none"><li>a. Agency Statistics Report (Jasmine Bruns)</li><li>b. Administrative Staff Report</li><li>c. Spartan Case Management System Update</li><li>d. Agency Website Funding Request</li><li>e. Budget Guidance</li><li>f. Decision Templates</li></ul>	Ross Petersen
4. Agency Policy Updates <ul style="list-style-type: none"><li>a. 1.1 Customer Service Policy</li><li>b. 3.3 Travel Policy</li><li>c. 3.3(a) Procedural for Travel Policy</li></ul>	Keri Lamb Ross Petersen Board Members
5. Rule Making Discussion	Board Members
6. Miscellaneous Business	Board Members
7. Future Agenda Items	Board Members
8. Public Comments	General Public
9. Future Agenda Items	Board Members
10. Adjournment	Claire Hesselholt

**Next Board Meeting: May 17, 2024**