



BOARD OF TAX APPEALS

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Public Board Meeting

July 21, 2023

9:30 a.m.

Board of Tax Appeals

Minutes

Attendees: Claire Hesselholt, Chair; Rosann Fitzpatrick, Member; Matt Randazzo, Member; Ross Petersen, Executive Director

Identified Members of the Public: Gilda Felizardo, Mark Pree, Keri Lamb, Rebecca Smith, Bill Pardee, Mike Turner, Rachel McDaniel, and Thomas Goldsmith

Call to Order

- Meeting called to order at 9:31 a.m.
- Approved agenda
- Approved minutes for June 16, 2023, Meeting

Discussion Topics

Director Report

- Statistics
 - Statistics were provided to the Board for the month of June and Fiscal Year 2023.
- Spartan
 - We have received final approval from the Security Review team and are working with Spartan and scheduling a kickoff meeting.
- Building Report
 - A new HVAC system is being installed. This should help resolve heating and cooling issues in the building.
 - Pads have been poured for the new E.V. stations and should be available by the end of the summer.
 - Construction is planned for the cafeteria area on the Terrace floor to make room for the new mother's lounge and an area for bicyclical storage.
 - Next building project planned to replace pipes throughout the building.

Filing Requirements for BOE Materials

- The Board has put in place a failure to prosecute process for Appellant's who do not file evidence with the Board.
- The Board received many motions from taxpayers who seemed confused by the process. Most motions filed requesting additional time to submit evidence are taxpayers who assumed the evidence in the Board of Equalization (BOE) record would be reviewed by the Board.

- It was suggested that the Acknowledgment letter and Prehearing Order sent to parties be simplified and to add better language that makes the requirement to file a statement relying on the evidence filed at the BOE clearer.
 - Motion: Update the Acknowledgment form and allow six to eight months to see results. If the update is successful, then the Board will update the WAC to match the process.
 - Passed
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- Miscellaneous Business: None
 - Future Agenda Items: Update on Spartan
 - Public Comments: Mr. Goldsmith thanked the Board for the opportunity to listen.
 - At 9:50 a.m. the meeting adjourned.