WASHINGTON STATE BOARD OF TAX APPEALS

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Monthly Board Meeting Agenda

Date: Friday,16 October 2026 at 1000 Hours

Location: WSBTA Hearing Room / Microsoft Teams

Teams Link: **Click here to join the meeting**

Topic	Lead
1. Call to Order – Approval of Agenda	Matthew Randazzo
2. Approval of BTA Board Meeting Minutes from: 18 September 2026	Board Members
3. Monthly & Yearly Agency Statistics Report	Jasmine Bruns
4. Executive Director Report a. Customer Service Reporting Update b. Annual NAA CLE – 20 October c. OFM Space Usage Update	Ross Petersen
5. BTA Policy Adoption: a. 2.4 Overtime, Compensatory, and Exchange Time.	Keri Lamb Board Members
6. Board Discussion Re: Settlement Conferences	Board Members
7. Accommodation Policy Discussion	Ross Petersen / Board Members
8. Executive Session: Discussion of Personnel Matters Pursuant to RCW 42.30.110(1)(g) the Board shall deliberate in a closed session at (_____ time) to *DISCUSSION TO EVALUATE THE QUALIFICATIONS OF APPLICANTS FOR PUBLIC EMPLOYMENT.* The Board will reconvene on the record at approximately (_____time). Upon reconvening, the public may return.	Board Members
9. Miscellaneous Business	Board Members
10. Public Comments	General Public
11. Future Agenda Items	Board Members
12. Adjournment	Board Members

THE BOARD MAY ACT UPON MATTERS NOT LISTED ON THIS AGENDA

This meeting site is barrier free; people who need special assistance or accommodations should contact the office at 360.753.5446.

Next Board Meeting: 20 November 2026